

## REGULAR NORWALK PLANNING & ZONING MEETING 2-9-2011

A regular meeting of the Norwalk Planning and Zoning Commission was held at the Norwalk Easter Public Library, 1051 North Avenue, Wednesday, February 9, 2011. The meeting was called to order at 5:31 P.M. by Chairperson Stephanie Riva. Those present at roll call were, Rodney Martinez, Melissa Hill-Anderson, and Dan Schulz. Absent: Kim Leonhardt, Jim Huse and John Fraser.

Staff present: Mike Johnson, Associate City Planner and Shelley Heisdorffer, Development Services Clerk.

**11-05** Motion by Martinez and seconded by Schulz to approve the agenda. Approved 4-0.

**11-06** Motion by Schulz and seconded by Martinez to approve minutes from the January 26, 2011 special meeting. Approved 4-0.

With no guests present, the business portion of the meeting was opened.

Jim Huse arrived at 5:34 p.m.

Kim Leonhardt 5:36 p.m.

The first item on the agenda was Proposed Standing Rules of the Norwalk Planning & Zoning Commission. Mr. Johnson explained that in order to provide a clear and concise set of rules for the Commission, staff is recommending that the Commission officially adopt standing rules. These rules if approved would provide a template for how meetings are conducted and other important rules.

The Commission received a revised set of rules that included changes recommended by the Commission at its last regular meeting. Some of the changes include: clarifying the Chairperson role, removing reference to Roberts Rules of Order, changing the Commission meeting time from 5:30 to 5:45.

**11-07** Motion by Schulz and seconded by Hill-Anderson to approve Proposed Standing Rules of the Norwalk Planning & Zoning Commission with noted changes. Approved 6-0.

The next item on the agenda was Small Wind Energy Ordinance. Mr. Johnson reported to the Commission that in the past year, the small wind energy conversions systems movement has gained significant headway. With more and more people interested in energy savings and "going green", several Iowa communities have introduced ordinances to help regulate wind energy systems.

The Commission discussed the proposed Ordinance including maintenance, electro magnetic interference and noise.

**11-08** Motion by Hughes and seconded by Schulz to table Small Wind Energy Ordinance. Approved 6-0.

**11-09** Motion by Martinez and seconded by Huse to approve adjournment at 5:56 p.m. Approved 6-0.

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Stephanie Riva, Chairperson

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Mike Johnson, Associate City Planner